



Watertown Town Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President

Michael F. Dattoli,
Councilor At Large

Aaron P. Dushku,
Councilor At Large

Susan G. Falkoff,
Councilor At Large

Anthony Palomba,
Councilor At Large

Angeline B. Kounelis,
District A Councilor

Lisa J. Feltner,
District B Councilor

Kenneth M. Woodland,
District D Councilor

TOWN COUNCIL MEETING TUESDAY, NOVEMBER 22, 2016 AT 6:15 P.M. RICHARD E. MASTRANGELO COUNCIL CHAMBER MINUTES

1. ROLL CALL

Council President Sideris called to order a regular meeting of the Town Council at 6:15 p.m. in the Richard E. Mastrangelo Chamber, Administration Building. Those present were Councilors Michael F. Dattoli, Susan G. Falkoff, Lisa J. Feltner, Anthony Palomba, Vice President Vincent J. Piccirilli, Jr., and Council President Mark S. Sideris. Councilor Aaron P. Dushku arrived at 6:17 p.m. Councilor Angeline B. Kounelis arrived at 6:28 p.m. Councilor Kenneth M. Woodland was absent. Also present were Michael J. Driscoll, Town Manager, Mark Reich, Town Attorney, and Marilyn W. Pronovost, Town Council Clerk.

2. EXECUTIVE SESSION – 6:15 p.m.

To Consider the Purchase, Exchange, Lease or Value of Real Estate – Former East Branch Library; if the Chair Declares that an Open Meeting May Have a Detrimental Effect on the Negotiating Position of the Public Body.

Councilor Piccirilli moved to enter into executive session; Councilor Dushku seconded the motion. The motion was adopted unanimously on a roll call vote. Councilor Kounelis was not present for this vote.

3. RETURN TO OPEN SESSION – 7:15 p.m.

4. PLEDGE OF ALLEGIANCE

5. PUBLIC FORUM

There were no speakers for the Public Forum.

6. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

[Minutes of the November 9, 2016](#) Town Council Meeting

Councilor Piccirilli moved to accept the minutes of the November 9, 2016 Town Council Meeting as written; Councilor Dattoli seconded the motion. The motion was adopted unanimously on a voice vote.

7. PRESIDENT'S REPORT

President Sideris stated that the School Committee selected the Massachusetts Association of School Committees to complete the search for a School Superintendent.

He also mentioned that the School Committee through a Steering Committee has commissioned a study for a Master Plan of the School Buildings that will be presented at a joint meeting of the School Committee and the Town Council in December at a Special Meeting.

8. REPORTS OF COMMITTEES

A. Action Items regarding the Committee on Economic Development and Planning Report on [Medical Marijuana Clinics](#) – Susan G. Falkoff, Chair

ACTION ITEMS:

1. Recommendation that the Town Council Not Set a Cap but Consider Proposals for Letter of Support or Non-Opposition for Each Registered Marijuana Dispensaries (RMD) on a Case-by-Case Basis.
2. Recommendation to Require a Petitioner to Address Home Delivery in Any Proposal to be Considered by the Town Council for a Letter of Support or Non-Opposition.
3. Recommendation to Have the Special Permit Granting Authority to Set Conditions on Hours of Operation and not the Town Council
4. Recommendation to Have Mr. Magoon and the Town Attorney Investigate Potential Wording for a Zoning Amendment, or a Potential Regulation, Including the Possibility of Requiring a Minimum Distance Between RMDs, and Report Back to the Committee with a Recommendation.
5. Recommend a Petitioner Include a Proposed Host Agreement in any Proposal to be Considered by the Town Council for a Letter of Support or Non-Opposition

President Sideris took up the action items of the report read on November 9, 2016. Councilor Piccirilli moved that the Town Council not set a cap but consider proposals for letter of support or non-opposition for each registered marijuana dispensary (RMD) on a case-by-case basis; Councilor Feltner seconded the motion. After a brief discussion, the motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved to require a petitioner to address home delivery in any proposal to be considered by the Town Council for a letter of support or non-opposition; Councilor Falkoff seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved to have the Special Permit Granting Authority to set conditions on hours of operation and not the Town Council; Councilor Dushku seconded the motion. Councilor Falkoff offered a friendly amendment and requested that the word “to” between the words “Authority” and “set” be deleted. Councilor Piccirilli had no objections. The motion as amended was adopted unanimously on a voice vote.

Councilor Piccirilli moved to have Mr. Magoon and the Town Attorney investigate potential wording for a zoning amendment, or a potential regulation, including the possibility of requiring a minimum distance between RMD’s, and report back to the committee with a recommendation; Councilor Falkoff seconded the motion. After a brief discussion, the motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved that a petitioner include a proposed host agreement in any proposal to be considered by the Town Council for a letter of support or non-opposition; Councilor Feltner seconded the motion. After a discussion of the purpose of the Host Agreement, the motion was adopted unanimously on a voice vote.

B. Committee on Budget and Fiscal Oversight Report on [FY 18 Budget Guidelines and Related Matters](#) and [Addendum](#) – Vincent J. Piccirilli, Jr.,
Chair

ACTION ITEMS:

1. Approve the FY18 Budget Policy Guidelines.
2. Request the Department of Community Development and Planning to Provide a Review of the Goals in the Strategic Framework for Economic Development and the Progress Towards Them.
3. Re-Refer to the Economic Development & Planning Committee a Review and Recommendation on the Potential Reuse of the Former Police Station.
4. Melanson Heath and Company to proceed with the FY2016 audit under the terms of their current proposal.
5. Solicit proposals for the FY2017-FY2018-FY2019 audits.
6. Accept Chapter 40 Section 22F to allow the Treasurer/Collector to increase the Residential Municipal Lien Certificate Fee from \$25 to \$50, effective July 1, 2017

Councilor Piccirilli summarized the Committee report. Councilor Piccirilli move to accept the summary of the report; Councilor Kounelis seconded the motion. Councilor Piccirilli and his Committee were commended for the work they completed. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved to approve the FY18 Budget Policy Guidelines; Councilor Kounelis seconded the motion. After a discussion of what items should or should not be included in the guidelines, the motion was adopted unanimously on a voice vote. President Sideris stated that in the coming year,

he will be seek a committee referral regarding the budget policy standards as it seems to be a continuous topic of discussion.

The [FY2018 Budget Priority Guidelines as Approved](#) were [ranked](#) by the Town Council after adoption.

Councilor Piccirilli moved to request the Department of Community Development and Planning to provide a review of the goals in the strategic framework for economic development and the progress towards them; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved to re-refer to the Economic Development & Planning Committee a review and recommendation on the potential reuse of the former police station; Councilor Kounelis seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved to have Melanson Heath and Company proceed with the FY2016 audit under the terms of their current proposal; Councilor Kounelis seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved to solicit proposals for the FY2017-FY2018-FY2019 audits; Councilor Kounelis seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved to accept Chapter 40 Section 22F to allow the Treasurer/Collector to increase the Residential Municipal Lien Certificate Fee from \$25 to \$50, effective July 1, 2017; Councilor Kounelis seconded the motion. The motion was adopted unanimously on a voice vote.

C. Committee on Economic Development and Planning Report on [Small Business Incentives](#) – Susan G. Falkoff, Chair

Councilors Falkoff and Piccirilli read the Committee report. Councilor Palomba moved to accept the report; Councilor Dattoli seconded the motion. Councilor Feltner made a friendly amendment to include accessibility issues for the disabled. Councilor Palomba moved to amend the report; Councilor Dattoli seconded the motion. The motion was adopted unanimously on a voice vote. The motion to adopt the report as amended was adopted unanimously on a voice vote. Councilor Falkoff announced that there would be a meeting of the Committee on Economic Development and Planning on December 7, 2016 regarding a Small Business tax exemption.

9. NEW BUSINESS

There were no New Business items.

10. COMMUNICATIONS FROM THE TOWN MANAGER

The Town Manager announced that

- ~ The Administration Building would be closed on November 24 and 25, 2016 due to the Thanksgiving holiday.
- ~ The On-street parking restriction would begin on November 28, 2016.
- ~ KP Law will conduct two training sessions on the new Public Records law on November 29, 2016. The first meeting will be at 3:30 – 5:00 p.m. for staff and the second meeting will be held at 6-7:30 p.m. for elected and appointed officials.
- ~ The Commander’s Mansion will host its annual Holiday Open House on December 1, 2016 from 10:00 a.m. – 7:00 p.m.
- ~ The Watertown-Belmont Chamber of Commerce and Rotary Club will hold its fifth annual tree lighting ceremony in Watertown Square with a reception following at the Watertown Savings Bank in the Square.

11. REQUESTS FOR INFORMATION /REVIEW OF LIST OF PENDING MATTERS

Councilor Feltner asked the Town Manager to follow up on the condition of the lights on North Beacon St. They have not worked for over a year, especially between 273 and 279 North Beacon St.

Councilor Kounelis requested clarification on Coolidge School LLC that was dissolved on June 30, 2016.

She also requested a follow-up on the maintenance of the planting area on Mount Auburn Street between Arlington Street and Templeton Parkway.

12. ANNOUNCEMENTS

Councilor Dattoli congratulated the Watertown Field Hockey Team for winning its 8th consecutive State Championship and their 122 consecutive wins, a national record.

President Sideris congratulated James Piccirilli and Emily Koufos on their outstanding athleticism in the State Championship for Track and Field events.

Councilor Dushku announced that on December 14, 2016, there would be a Planning Board Meeting on the Arsenal Project.

Councilor Feltner announced that on Sunday, December 4, 2016 from 1:00 – 4:00 p.m., a Career Day and Open House would be held at Minuteman High School in Lexington.

She also announced that on Thursday, December 8, 2016, at 6:00 p.m. at the Watertown Free Public Library, a community meeting will be held with the DPW regarding the Road Diet on Mount Auburn Street.

She also thanked the community for their support and for people involved in the community.

13. PUBLIC FORUM

Ilana Mainelli – Duff St. – As a former home day care provider, she suggested that in-home businesses be considered when discussing Small Business incentives.

14. RECESS OR ADJOURNMENT

President Sideris wished all a Happy Thanksgiving. He also requested a moment of silence in memory of Sal Ciccarelli, a former Vice-President of the Town Council.

Councilor Palomba moved to adjourn the meeting; Councilor Dattoli seconded the motion. The motion was adopted unanimously on a voice vote. The meeting adjourned at 8:12 p.m.

ADDENDUM

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above minutes were adopted by a vote of 9 for, 0 against, 0 present on December 13, 2016.

Mark S. Sideris, Council President
s/MWP

**TOWN COUNCIL MEETING
WEDNESDAY, NOVEMBER 22, 2016 AT 6:15 P.M.
RICHARD E. MASTRANGELO COUNCIL CHAMBER
LIST OF DOCUMENTS**

1. Minutes for November 9, 2016 Town Council Meeting (Item 6)
2. Committee on Economic Development and Planning Report on Medical Marijuana for Meeting on October 26, 2016 (Item 8A)
 - A. Report Attachment – Guidance for Municipalities Regarding the Medical Use of Marijuana – Updated August 2016
 - B. Embedded links in attachment
 - <http://www.mass.gov/eohhs/docs/dph/regs/105cmr725.pdf> (footnote) 105CMR: Department of Public Health 725.000 Implementation of an Act for the Humanitarian Medical Use of Marijuana
 - <https://malegislature.gov/Laws/SessionLaws/Acts/2012/Chapter369> (footnote) Chapter 369 – An Act for the Humanitarian Medical Use of Marijuana
 - <http://www.mlu.ago.state.ma.us/> - Link to Office of the Massachusetts Attorney General – Municipal Law Unit (MLU) Decision Lookup
3. Committee of the Budget and Fiscal Oversight Report on Budget Policy Guidelines for Meetings on October 31, November 7, and November 15, 2016 (Item 8B)
 - A. Link to Agenda Item – Informational Presentation – September 17, 2013 prepared by Town Manager Driscoll to the Town Council
 - B. Watertown FY2018 Budget Policy Guidelines for Approval by the Town Council
 - C. Resolution #2012 – 72 – Resolution: Watertown’s Ongoing Budget Policy Guidelines
 - D. Resolution #2013 – 76 – Resolution: Watertown’s Ongoing Budget Policy Guidelines
 - E. Watertown’s FY2018 Budget Policy Guidelines Worksheet
 - F. Watertown’s FY2018 Budget Policy Guidelines Priority Ranking
4. Committee of the Budget and Fiscal Oversight Addendum on Budget Policy for Meetings on October 31, November 7, and November 15, 2016 (Item 8B)
 - A. Attachment A – DLS Financial Management Review Action Item Status as of November 15, 2016
 - B. Attachment B – Agenda Item – Transfer of Funds Request – July 11, 2013
 - C. Attachment C – Special Education Stabilization Fund Process
 - D. Attachment D – Town of Watertown, Massachusetts Management Letter for the Year Ended June 30, 2015 (Draft)
 - E. Attachment E – Town of Watertown Audit Fee Analysis

- F. Attachment F – Municipal Lien Certificate Fees
 - G. Attachment G – Municipal Modernization Bill Updates to OPEB: Chapter 32B, Section 20
5. Committee on Economic Development and Planning Report on Support of Small Business for Meeting on October 19, 2016 (Item 8C)
- A. Sign In Sheet of Attendees
 - B. Attachment A – Small Business Support
 - C. Attachment B – How to Help Small Business?
 - D. Attachment C – Proposed – Small Commercial Exemption