



**Watertown Housing Partnership
Meeting Minutes
August 16, 2016
Watertown Administration Building**

Members In Attendance

Fred Reynolds (Chair), Cliff Cook, Brian Costello (Watertown Housing Authority), Helen Oliver, and Andrea Adams (Senior Planner, Department of Community Development & Planning)

Others in Attendance

Jennifer Van Campen (Metro West Collaborative Development)

I. Draft Minutes (6/21/16)

Mr. Cook moved to approve the draft Minutes of June 21, 2016 as presented. Ms. Oliver seconded the motion, which passed unanimously.

II. Fiscal Year 2016 Consolidated Annual Performance and Evaluation Report (CAPER)

Ms. Adams gave a brief overview of the Fiscal Year 2016 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER is required as part of receiving HOME Funds. Watertown's CAPER becomes part of the larger CAPER for the West Metro HOME Consortium. She noted that Mr. Costello had contributed the section dealing with the Watertown Housing Authority, and Ms. Van Campen had reviewed the data on the roof repairs at Saint Joseph Hall.

Mr. Cook noted a typo on page 2 of the CAPER.

Mr. Costello moved to approve the FY 2016 draft CAPER as amended by Mr. Cook. Mr. Cook seconded the motion, and it passed unanimously.

III. Update on Pending Development Projects

Ms. Adams provided an update on pending development projects including Phase One of athenahealth's Campus Master Plan, and the proposed redevelopment of the Arsenal Project (Arsenal Mall). She also noted that the proposed redevelopment of the Masonic Temple at 32 Church Street was on the Planning Board calendar for September.

Mr. Cook noted that an affordable unit at 290 Pleasant Street was in pending foreclosure, and asked if the Partnership needed to take action to preserve the unit affordability?

Ms. Adams suggested not, as she'd been in contact with both the lender, Bank of America, and the Department of Housing and Community Development. She noted that based on this, the Deed Rider requires the unit, even in foreclosure, to be sold at an affordable price. Ms. Adams also noted that the Mortgage Servicing Officer at Bank of America suggested that the bank would be able to work out a payment plan with the mortgagee, thereby obviating the need for a foreclosure.

Adjourn

Mr. Reynolds asked for a motion to adjourn the meeting.

Mr. Costello moved to adjourn the meeting, and Ms. Oliver seconded the motion, which was unanimously approved. Meeting adjourned at 6:30 PM.

*Approved 9/21/16
(Meeting Date Moved)*